



CAA ENGINEERING

Delivering Infrastructure of the Future

POSITION DESCRIPTION – TECHNICAL PROJECT MANAGER

Position Title:	Technical Project Manager		
Organisation:	CAA Engineering Services	Location:	Sydney
Salary Basis:	Salary		

Position Reports to:	CAA Director / Client rep.	
Direct Reports to this Position:	<ul style="list-style-type: none">• Contractors• Consultants• Executive Assistant	
Key Relationships:	Internal: <ul style="list-style-type: none">• Development team• Procurement team• Stakeholders• Primary Business Unit Clients• Property Services Management team• Place making Workstream	External: <ul style="list-style-type: none">• Contractors / Subcontractors• Designers• Suppliers• Client Representatives• Regulatory Authorities

Position Purpose	<p>Ensure projects achieves design, time and cost targets, through the provision of efficient and effective construction and engineering project services (including design, engineering and construction components) complying with all statutory, contractual and company requirements.</p> <p>Manage briefings for design, planning and staging of engineering development while understanding the limitations of the engineering systems.</p> <p>As the key manager of this multidisciplinary project, design & delivery it is imperative to deliver value for money and alignment of project with business competitive positioning and financial objectives.</p>
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Measures of Performance	<ul style="list-style-type: none">• Delivery of Projects to the required design standards, on time & budget.• Enhancing customer experience and ROI metrics.• Safety component• Business Engagement• Feedback from clients	
Capabilities:	<ul style="list-style-type: none">• Extensive Experience in delivering complex Engineering projects in live environments.• Strong focus on HV / LV / Mech / Fire / Net Zero installations.• Project Management• Planning and Organising• Building a Customer Focussed Culture	<ul style="list-style-type: none">• Operational decision Making• Driving excellence in design• Technical/Professional knowledge of tourism, resorts and hospitality development• Communication• Motivational Fit• Building Trust and Teamwork
Key Responsibilities & Accountabilities:	<ul style="list-style-type: none">• Interface with and take the lead in briefing the external consultant teams on all infrastructure engineering disciplines, contractors and suppliers ensuring the enhancement of customer experience is at the core of all briefs.• Can manage, coordinate and install Engineering Systems into a live building, focusing on minimal disruption to the daily operation of the property.• Be experienced in taking part in Value Engineering exercises in the Building Services disciplines.• Ensure Document Control Systems (DCS) are developed, maintained and updated.• Co-ordinate design peer reviews by internal team members & external specialists to ensure the design meets the benchmark and operational requirements while maintaining the creative uniqueness of the principal design.• Develop strategic briefings for key internal stakeholders and be prepared to test suggested options and incorporate feedback while avoiding design by committee.• Assess key risks and prepare resultant mitigating factors – this includes potential disruption impacts, WHS components, approvals and financial risks.• Assess and understand the existing property to incorporate legacy issues into planning, and offer solutions for improvement.	



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Key Responsibilities & Accountabilities (continued):	<ul style="list-style-type: none">• Ensure adherence to building legislation and standards of performance, quality, cost and safety.• Build and maintain productive internal and external relationships to engage stakeholders and enable effective delivery of the projects.• Lead the partnership with contractors during the course of delivery and pre-opening.• Lead Site Management Team in managing the head contractors including contractual matters, performance quality and delivery.• Manage budget estimate, and value engineering.• Manage program and staging strategy to avoid disruption to the operations of the area and ongoing review and improvement.• Contribute to sharing knowledge and information within NSW & QLD project teams and with internal clients.• Ensure personal safety and the safety of other team members, contractors, labour hire, guests and visitors through co-operation with management, ensuring compliance with relevant legislation.
Knowledge, Qualifications, Languages, Skills & Attributes	<ul style="list-style-type: none">• Technical qualifications: University degree in Engineering Construction, Property or Design related discipline.• 10 years' experience in the construction industry with a strong focus on engineering projects.• Experience managing large supply contracts such as TX, generators, MSB.• Experience dealing with local Electrical Authorities.• Experience in the interpretation and application of contracts.• Knowledge of safety and environmental legislation.• Analytical, negotiation and interpersonal skills.• Industry qualification in Project Management. Preferable AIPM.



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